

**GENERAL EDUCATION ADVISORY COMMITTEE MEETING SUMMARY**  
**November 9, 2007**

**Attendees:**

Dave James, Chair / Associate Vice Provost for Academic Programs  
Andrew Bell, Associate Dean, College of Liberal Arts  
Stephen Caplan, Professor of Music  
Jennifer Fabbi, Head / Curriculum Materials Library  
Tim Gauthier, Assistant Dean / University College  
Anne Hein, Director of Advising, University College  
Jean Henry, Assoc. Prof. / Health Promotion  
Vicki Holmes, Director English Language Center  
Jeff Jablonski, Associate Prof. of English / Assist. Director of General Education  
Kelly Mays, Assoc. Professor / English  
Steve Miller, Chair / Prof. of Economics  
Ed Nagelhout, Assist. Professor / English  
Diane VanderPol, Head, Libraries Instruction Dept.  
Martha Young, Professor / Curriculum and Instruction

**Guests:**

Ann McDonough, Interim Dean, University College  
Vicki Nozero, Director, Libraries Research and Education Division  
Carl Reiber, Professor / Associate Dean, College of Sciences

**SUMMARY:**

- 1) Open Meeting - 9:00 AM
- 2) Welcome to Guests and Introductions - Dave James
  - Dr. Ann McDonough, Interim Dean of University College, co-chair of the One Stop Shop and First Year/Student Success Center Task Force, and facilitator of the First Semester Course Experience Sub-Committee
  - Dr. Carl Reiber, Professor and Associate Dean, School of Life Sciences and member of the First Semester Course Experience Sub-Committee
  - Vicki Nozero, Director of Libraries Research and Education Division and member of the First Semester Course Experience Sub-Committee
- 3) Review of Today's Agenda - Any Additional Items or Suggestions?
  - No changes to the agenda
- 4) Planned Events for This Academic Year - Dave James
  - Call (895-5804) or email Dr. James (dave.james@unlv.edu) with ideas / topics / presenters for future meetings.
  - Suggestions made at meeting:
    - ❖ Center for Academic Enrichment and Outreach (CAEO)
    - ❖ Gayle Juneau, Executive Director of Academic Advising

DATE	LOCATION	TIME	TOPIC
11/09/07	SU 224	9:00 - 10:30 am	First Year Seminars, Dr. Ann McDonough
12/14/07	SU 222	9:00 - 10:30 am	Capstones & Assessment, Patricia Iannuzzi and Alternative Gen Ed Models, Dr. Jeff Jablonski
01/25/08	SU 222	9:00 - 10:30 am	Diversity, Dr. Chris Clark
02/22/08	SU 222	9:00 - 10:30 am	How to Write an Outcome, Dr. Bea Babbitt
03/28/08	SU 222	9:00 - 10:30 am	Discuss Draft Recommendations?
04/25/08	SU 222	9:00 - 10:30 am	Discuss Final Recommendations?
05/09/08	SU 222	9:00 - 10:30 am	Plans for Next Year

\*\* All meeting dates are on Fridays

5) First Year Seminar - Dr. Ann McDonough

- HANDOUT: “First Year Seminar”
- Proposals by First Semester Course Experience Sub-Committee:
  - 1) Introduce concepts in first year courses (seminars)
  - 2) Reinforce concepts throughout General Education courses
  - 3) Seminars to be taught by faculty and not part-time instructors
  - 4) Seminars to be integrated into UNLV’s curriculum
- First Semester Course Experience Sub-Committee will work with the General Education Advisory Committee to develop content that would be in all first year experience courses (approx. 40%).
- Model: University of South Carolina’s National Resource Center for the First-Year Experience and Students in Transition  
<http://www.sc.edu/fye/resources/index.html>

6) Working Group Organization

a) Topic Areas and Personnel – finalizing

- HANDOUT: “Revised Draft Gen Ed Reform Working Group Assignments”
  - ❖ Stephen Caplan moved to the Ethics Group.
  - ❖ Need someone to volunteer to be chair of Global Group.
  - ❖ Find members and an ethics resource person for the Ethics Group.
  - ❖ HANDOUT: “College Learning for the New Global Century”
    - ◇ Essential Learning Outcomes – UNLV’s learning outcomes are in sync with national outcomes

b) Schedule

- Develop curricular recommendations by April 25, 2008
- Goal: Curricular recommendations get in the 2010 catalog
- HANDOUT: “Draft - Suggested Outline for Working Group Efforts – Nov. 9, 2007”
- HANDOUT: “Working Groups – How Do We Begin?”
  - ❖ Met in working groups – discussed how want to proceed

- ❖ Each group has complete autonomy.
  - HANDOUT: “Plan 2010 – Proposed Timeline for Implementing General Education Revisions”
- c) Information Needs of Groups
- Suggested Future Agenda Items (presentations):
    - ❖ High School Graduating Competencies – Jen Fabbi
    - ❖ Center for Academic Enrichment and Outreach
    - ❖ Academic Advising of Transfer Students – Gayle Juneau
  - Information about different General Education models – Jeff Jablonski
    - To be provided at the December 14<sup>th</sup> Gen Ed Advisory meeting
- 7) More Updates from the General Education Retreat - Sessions I, II and III – Jeff
- HANDOUT: “Notes from Group Discussions in Afternoon Sessions II and III”
- 8) Writing Across the Curriculum Summary Report – Jeff
- HANDOUT: “Recommendation Report on Writing Across the Curriculum”
- 9) Summary of Action Items for This Meeting - Dave
- 10) Adjourn - 10:30 AM